

PROTECTION PLAN – Choose one - (If undecided, please see more information on line www.arcobalenoitalianlanguage.com)

- I choose the Individual Comprehensive Insurance Travel plan. (additional fee)
- Sign me up for the Group Protection Plan. (additional fee).
- I decline additional coverage beyond the included Basic Italy Protection Plan.

MEALS (If undecided, please see more information on line www.arcobalenoitalianlanguage.com)

- I choose a vegetarian menu.
- I choose

PAYMENT

- Initial payment: \$150 has already been paid.
 - I have included a payment of: \$500
(check or money order payable to IACE – New York)
 - I will pay by credit card on line: (www.arcobalenoitalianlanguage.com)
 - I will pay by check, cash or money order.
- (You must meet the payment deadline in the attached **Terms and Conditions** in order to avoid cancellation).

SIGNATURES

I have read the attached **2010 Arcobaleno Terms and Conditions** and agree to be bound thereby, and agree to be responsible for all amounts owed to Arcobaleno.
I am in good physical and mental health and am able to travel without special medical supervision or special counseling.

Signature of Registrant Date

All registrants under 21 years of age must have the following section completed by a parent/legal guardian.

I am the parent/legal guardian of the above minor registrant.

I have read the 2010 Arcobaleno **Terms and Conditions**, and agree to be bound thereby, and agree to be responsible for all amounts owed to Arcobaleno by the minor and any other actions by the minor on the Arcobaleno trip.

I hereby consent to the above minor registrant's participation in all activities organized and/or provided by Arcobaleno.

I hereby assume all risks of loss and injury that may be incurred, directly or indirectly, as a result of any such participation and authorize Arcobaleno to arrange for professional care/treatment in case on an emergency.

Signature of Parent or Guardian Date

Any traveler, group leader or participant who wishes to extend his or her stay at the end of an Arcobaleno Program, must complete this form and return it to Arcobaleno 60 days before departure. Arcobaleno is not able to process any Alternate Return Requests within 60 days of departure.

AVAILABILITY

You may delay your return from the city in which your program ends.

All participants choosing an alternate return date must make their own ground transportation arrangements to and from the airport on the day of their return flight.

Note that the Arcobaleno travel protection coverage expires at the end of the scheduled program.

FEE

Please see: **Terms and conditions.**

CURRENT TRIP INFORMATION

Program Name: Education in Italy.....

Code Group: N/A.....

Group Leader – Last name: N/A.....

Departure date: March 25 2010..... Group departure city: New York City.....
month - day - year

Participant Name.....

If you are a group leader and plan to make an alternate return that separates you from a student group, you must arrange for a designated adult chaperone to accompany the group home. Please include a letter of consent from the assistant/adult chaperone and your participants' parents with this form.

ALTERNATE RETURN INFORMATION (SPECIFIC DATE REQUIRED)

Alternate Return Date:

Alternate Return Departure City:.....

SIGNATURES

This form cannot be processed without appropriate signatures.

Signing (if you are an adult) and submitting this form implies acceptance of the general **Arcobaleno Terms and Conditions** as well as the specific conditions listed above under "Availability" and "Fee".

Signature of Participant..... Date

All registrants under 21 years of age must have the following section completed by a parent/legal guardian.

I am the parent/legal guardian of the above minor participant.

Signature of Parent or Guardian..... Date

TERMS AND CONDITIONS

1. Group Reservation - Deposit - Individual Registration Form – Second payment

The Group Leader will complete the **GROUP RESERVATION FORM** on line (www.arcobalenoitalianlanguage.com).

A non-refundable deposit of \$150 per person is required to be confirmed on the tour.

The **Individual PARTICIPANT REGISTRATION FORM** must be completed (last and first name as appear on the passport) and returned to **IACE** with the **second payment of \$500 by January 11, 2010** (see: **Procedures for tour organization**).

2. Form of Payment

The Participant must clearly specify on the **Individual PARTICIPANT REGISTRATION FORM** how he/she wishes to pay: one lump sum or with a series of payments to be submitted within 45 days from departure date.

* **Credit Card on line (please see: www.arcobalenoitalianlanguage.com)**

* **Personal / Bank / Checks / Money Orders**

NB: Make checks payable to:

IACE – New York and forward to:

Att. Dr. Ilaria Costa

Italian American Committee on Education

686 Park Avenue LL

New York, N.Y. 10065

Tel. (212) 772-8755 Fax (212) 772-8756

e-mail: info@iacelanguage.org

(The participant should write the tour name on the check).

Personal checks are acceptable if received 45 days prior to the departure date. Reservations made after February 7, 2010 are subject to a \$50 late registration fee.

Returned checks due to insufficient funds will incur an \$80 service fee.

If a booking is made within the 45 days before departure, full payment is required at the time of booking.

3. Price guarantee

The cost of the tour is per person, and is guaranteed 15 days from the day the **RESERVATION FORM** is received.

All tour prices are shown in U.S. Dollars in effect at the time of printing. All rates are subject to increase for reasons such as, but not limited to: any devaluation of the US Dollar; fuel surcharges imposed by the airline company, land services, taxes, airports, government, etc.

Airport taxes are included in the tour cost, but may be subject to change until tickets are issued (30 days prior to your departure day). Airport taxes include Federal Inspection Fees for the U.S. Customs and Immigration; International Air Transportation Tax; Agricultural Tax; security fees, and other airport related taxes. Please note that unless airline tickets have been paid for and issued, airport taxes are subject to change.

All rates are confirmed after full payment.

The prices do not include transportation between your home and airport and vice versa.

4. Not included in the price

Items of personal nature, such as additional telephone cards, laundry, food, beverages not included in the tour price, room service, etc. **These extra items will be billed to you before leaving the hotel or restaurant.**

5. Detours, Revisions and Changes

Detours from the pre/post-tour program are optional and at a cost of \$75 plus any additional cost associated with services included in the pre/post tour. For changes in itinerary after confirmation is made, there will be a \$25 fee per person per change, that is in addition to possible other charges per occurrence once the pre/post tour package has been confirmed. Fees will **not** be waived for medical reasons.

Participants who select an alternate date for their return trip will have to arrange transportation from the airport to the hotel and vice versa on their own. THE ALTERNATE RETURN REQUEST FORM must be completed (see Participant Registration Form).

6. Cancellation and refunds

Be advised that a tour departure may be cancelled by Studio Arcobaleno Travels due to lack of participation (under 20 paying passengers). In such case, there will be a full refund. Studio Arcobaleno Travels is not responsible and does not assume responsibility for any additional costs or any fees relating to the issuance and /or cancellation of air tickets or other arrangements not made through Studio Arcobaleno Travels. **Requests for a refund must be made in writing** to:

Ammistrazione Studio Arcobaleno srl

Travels

Graziana Zerbinì

Via Matteotti, 19

20058 Villsanta, MB - Italia

Requests may be sent by mail, fax or e-mail. Phone calls must be followed by a written request in order to receive the refund. Refunds will be issued within 30 to 60 days of receipt of written cancellation request and return of airline tickets. **Cancellation terms will be applied based on the date in which the written cancellation is received.** In addition to the non-refundable deposit of \$150 per person, the following charges per person, based on the price of the total tour price, will apply if cancellation is made before departure.

- 60 - 46 days prior to departure 10 %
- 45 - 21 days prior to departure 50 %
- 20 - 04 days prior to departure 80 %
- 03 days prior to departure or no-show no refund

No refund will be made for any accommodations or services included in the tour that you do not use.

7. Additional information

Once the tickets are issued a \$200 per ticket replacement fee will apply in addition to related express mail charges.

No changes of names or substitutions are permitted.

No refunds will be issued if the tour is cancelled due to; state travel advisories and/or state travel warnings, Acts of War, War, Terrorism, Acts of God, Natural Disaster or any other circumstance outside the control of Arcobaleno Travel.

8. Air Transportation

To avoid potential increases, you may choose to pay for your airline tickets in full at any time. **Once issued, airline tickets are no longer subject to potential increases but are fully non-refundable.** Studio Arcobaleno Travels maintains the right to assess fuel surcharges up to 30 days prior to departure. Air transportation is in economy class on IATA-approved carriers. Fares are based on levels in effect at the time of acceptance of the proposal and prices and schedules are subject to change without notice. "Disclaimer of Responsibility:" Neither airline (ARC or IATA carrier) shall be liable for any loss, damage, injury, accident, delay or irregularity, which may be caused by reason of defect or through the acts of any person or company performing or rendering the services for carriers other than the air carrier described in the tour itinerary.

Studio Arcobaleno Travels is not responsible for any cancellation, loss, delay, injury, illness, or expense incurred due to actions taken by the airlines. Any issues which arise in relation to airline service complaints and compensation should be addressed to the specific carrier. Upon receipt of the airline ticket, the passenger is responsible to check the itinerary, spelling of his/her name, dates, and times to insure its validity. Should the ticket have any errors it is the passenger's responsibility to contact Studio Arcobaleno Travels immediately.

9. Passports, Visas & Travel Documents

A valid US passport is required for travel for US citizens. If you do not have a valid passport please contact your closest passport office. Passports must be valid at least 6 months after the return date. US citizens do not need to obtain visas for Italy. For all other nationalities, please consult the appropriate Consulate. When and if a visa is required it is the passenger's responsibility to obtain one. **Cancellations due to lack of appropriate travel documents will be subject to penalties as listed in the above cancellation terms.**

10. Land only

Transfers are NOT included in Land Only costs. If you choose to purchase a Land Only package and arrange your own domestic or international flight independently, be advised that **Studio Arcobaleno Travels** is not responsible for domestic or international flights or transfers of any kind. **Booked or purchased items outside of Studio Arcobaleno Travels are the sole responsibility of the client.**

11. Baggage

Each tour participant is advised to bring one suitcase and one small carry-on bag (8" x 14" x 22"). Airlines' new Baggage Regulations are as follows:

* For passengers travelling in Economy-Class: **1 piece** at 50lb (23kg) maximum dimensions of 45in. (115cm); the sum of the 3 dimensions must not exceed 62in. (158cm) for each bag

* Carry-on Items: 1 piece maximum weight 18lb (8kg), maximum dimensions 22x15x8in (55x40x20cm)

Please check with your specific airline to verify the size and weight allowances. Studio Arcobaleno Travels is not responsible for the loss, theft, delay, or damage to a participant's belongings.

12. Hotel Accommodations

Hotel accommodations are based on double and triple rooms.

Only a limited number of single rooms is available. Single rooms carry an additional charge.

13. Meals

The trip includes three meals daily: breakfast, light lunch (*pranzo*) and dinner, which are served at local restaurants. **Beverages are not included with lunch and dinner unless specified.** In case you choose not to have a meal, there is no refund for unused meals. **We will try and accommodate each special meal request on flights as well as at restaurants. Please advise us of such requests at the time of booking.**

14. New Booking

From 7 to 60 days prior to the departure date, Studio Arcobaleno Travels will make every effort to accommodate new bookings, **providing "air and land" is still available, but we cannot guarantee the same price.** If confirmed, full payment must be sent immediately or within 48 hours of confirmation.

15. Travel insurance

A. We strongly suggest that you purchase your travel insurance at the same time that you make your travel reservations and issue your payment. **Travel Insurance Guard cannot be purchased through us. You should contact the insurance company directly.**

We strongly recommend that you review the company's website/brochure prior to purchasing your insurance. It is the sole responsibility of the passenger to request a brochure, if Internet access is not possible, and to review the insurance coverage.

The package plan for travelers, who want the most comprehensive coverage and services, including the highest limits of medical expense coverage, includes additional coverage when purchased within 15 days of your initial trip deposit. Comprehensive coverage includes trip related expenses such as:

- Trip cancellation, interruption and delay
- Emergency medical treatment or evacuation
- Lost, stolen or damaged baggage or personal effects
- Baggage delay
- Accidental Death or Dismemberment

B. Group insurance rates are also available. In order to obtain the group rate of \$65.00 per person, 80% of the travelers under the age of 35 must register.

C. The Arcobaleno Travels Insurance covers accidental incidents during participants' stay in Italy, as follows:

- Death
- Permanent disability
- Full refund of medical expenses
- Daily compensation for hospital stay
- Coverage up to €1.000.000,00 for accidentally injuring a third party